

ADIVSE FOR EXHIBITORS

Approach Road

The direct approach road to the Maritim Hotel & Internationale Congress Center Dresden is possible without any limitations. All detailed information for the direct approach road as well as delivery is provided by the organizer of the event.

Suspension

All necessary suspensions from the ceiling for an exhibition stand are only allowed at the Maritim Hotel & Internationalen Congress Center Dresden to be installed by the company Brähler ICS Konferenztechnik.

- Brähler ICS Konferenztechnik International Congress Service AG
Niederlassung Dresden
Königsbrücker Straße 96, 01099 Dresden
Telefon: +49 351 888 55 33
Fax: +49 351 888 55 44
E-Mail: dresden@braehler.com
www.braehler-dresden.de

**Please refer to the
exhibitor manual for
more information!
In the case of KONTEC,
please contact
schickschön GmbH.**

Delivery / Collection

Material for the fair can only be delivered earliest two days in advance of the assembling of the stand at the Maritim Hotel & Internationalen Congress Center Dresden. The collection should be done latest one day after the event or the next possible working day. Please use the following address and information for the delivery address:

- Maritim Hotel & Internationales Congress Center Dresden
Event: xxxx
Stand number: xxxx
Ostra-Ufer 2
01067 Dresden
Germany

Please note that all delivered packages are being stored at the delivery zone for all goods at the entrance and need to be collected and brought to the stand by the booth personell or the fair constructor themselves. We would like to point out that all parcels must be labelled and neatly packed for collection after the trade fair. This is necessary to ensure a smooth collection process. The delivery/ collection can take place on working days from 8am to 6pm.

Set-up and dismanteling

The time to set-up or dismantle the stand are specified by the organizer and should be maintained. An extension of time must be requested by the organizer.

Heights

The overall heights are generally specified by the organizer. If no specifications are being given, we provide the following specifications:

- hall foyer: 2,50 m
- hall level
 - in the hall 4,50 m
 - on the gallery at the hall 2,50 m
 - under direction bridge great hall/hall 1 4,50 m
 - under direction bridge hall 3 / 4 2,50 m
- seminar level: 2,50 m
- conference level: 2,50 m
- terrace level at individual request

Lights

The room for exhibition is equipped with a general lighting system. All exhibitors are responsible for an effective advertising illumination and the therewith necessary installation of additional lights.

Security

The Maritim Hotel & International Congress Center Dresden is not liable for items left behind or left unattended in the exhibition. A member of security can be provided to individually secure a fair stand at cost.

Floor covering / floor weights

▪ terrace level :	lactruine limestone	floor weight: 500 kg / m ²
▪ hall foyer:	parquet	floor weight: 500 kg / m ²
▪ hall level:	parquet	floor weight: 500 kg / m ²
▪ seminar level:	carpet	floor weight: 500 kg / m ²
▪ conference level:	carpet	floor weight: 500 kg / m ²

If you are planning to lay carpet floors or other floor coverings, they need to be fixed accident-proof in the space of the designated stand area. Please note to use materials which can be removed without any residue.

Fire security

The materials used for stand construction must meet at least level B1 and be flame retardant following DIN 4102-1. Proof must be available at all times upon request.

Installation of electricity

The laying of electrical cables from and around the stand at the fair is only allowed to be carried out by personell of the Maritim Hotel & Internationalen Congress Center Dresden. All kinds of installation of electricity must be done within the provisions of VDE (Association for Electrical, Electronic & Information Technologies).

Forklift truck

A forklift truck can be provided if enrolled in advance at cost. Driving the forklift may only take place outside the premises and not inside the halls, as well as only by personell holding a forklift licence. The driving licence must be presented without demand

Catering– Food & Beverage

The usage of own food and beverage is prohibited. The Maritim Hotel & Internationalen Congress Center Dresden is solely responsible for food and beverage supply. Exceptions can be made against a ransom fee of 13,00€ per square metre of the stand per day.

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Storage of exhibitor materials and empties

Please note that there are no storage areas for exhibitor materials and empties. Storage and / or removal may be carried out by a local forwarding company.

Goods lift

The Maritim Hotel & Internationale Congress Center Dresden has a goods lift that allows barrier-free access to all levels.

- door measurement: height 2,10 m x width 2,20 m
- inside measurement: height 2,20 m x width 3,20 m x depth 2,40 m
- maximum load: 4770 kg

Garbage disposal

If the garbage disposal is not carried out by the organizer, all exhibitors are solely responsible for it at the set-up and dismantel days as well as all event days. It is permitted to leave any kind of packaging material or similar behind. In the event of violation, the costs of disposal will be invoiced to the exhibitor.

Parking

The Maritim Hotel & Internationale Congress Center Dresden has over 390 parking spots. The entrance to the underground car park is on the left-handed side of the Congress Center. The height of the entance is 2,07 m in the front area and 2,0m in the back area after the second gate.

- parking fee: 2,20€ per hour/ 24,00€ per day

Parking HGV

At the outside premises of the Maritim Hotel & Internationalen Congress Center Dresden are fifteen HGV parking spots at cost. Parking on these spots is only permitted with prior registration

- parking fee: 40,00 € per day

Smoking

Smoking is prohibited at the whole building complex.

Case of damage

The exhibitor is liable for any damage to furniture, floors or other facilities of the Maritim Hotel & International Congress Center.

Construction of the stand

All stands must be self-supporting and open at the top. A sight-inspection is possible upon request and availability. The Maritim Hotel & Internationale Congress Center Dresden doesn't release stand construction concepts. Every exhibitor and fair contractor is solely responsible for verifying the feasibility of the stand construction concept itself.

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Door measurements:

- | | |
|---|-----------------------------|
| ▪ hall (facing the river elbe): | Höhe 2,38 m x Breite 2,28 m |
| ▪ hall foyer to the hall | Höhe 2,12 m x Breite 1,21 m |
| ▪ terrace level to the outside terrace: | Höhe 2,13 m x Breite 1,00 m |
| ▪ conference foyer to room 1-5: | Höhe 2,28 m x Breite 1,58 m |
| ▪ conference foyer to room 6: | Höhe 2,76 m x Breite 1,91 m |
| ▪ seminar foyer to seminar room: | Höhe 2,08 m x Breite 1,85 m |

Versammlungsstättenverordnung (Regulation on Places of Assembly)

Every event/exhibition held at the Maritim Hotel & international Congress Center Dresden is subject to the statutory provisions of the saxon regulations on place of assembly. Detailed information can be found at:

<https://www.revosax.sachsen.de/vorschrift/2111-Saechsische-Versammlungsstaettenverordnung>.